



MAR SLEEVA

COLLEGE OF ARTS & SCIENCE

Murickassery, Rajamudy P.O.

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marsleevacollege@gmail.com



Mar Sleeva College of Arts and Science was established in 2012 by the endeavor of the Corporate Educational Agency, Diocese of Idukki, affiliated to Mahatma Gandhi University, is a pioneering self-financing institute of higher education situated at Murickassery in Idukki District of Kerala to impart education. The Institution aims to the young generation of high ranges where higher education is still a distant dream to many aspiring youth. The college is named after the 'Mar Sleeva' which means 'Resurrected Jesus' and it envisages to open windows to the big horizon of opportunities by equipping the youth with proper attitude and competence. The College inculcates the development in all facets of life. Our team of dedicated and highly qualified faculty strives to widen the students' spheres of learning, thereby helping every student to taste success with high grades.



Patron
Mar. John Nellikkunnel



Msgr. Abraham Purayattu
(Manager)



Rev. Dr. George Thakadiyel
(Director)



Fr. Thomas Thoompumkal
(Administrator)



Dr. Joshy Varghese
(Principal)



Anand Joseph
(Vice-Principal)



MOTTO :

*Moulding Excellence
By Providing The Best*

VISION

To impart academic excellence and integral development to the inquisitive young minds in forming them to humane future leaders and successful entrepreneurs.

MISION

To form the future generations adroit communicators and social-minded creative citizens in a conducive curricular and co-curricular environment incorporated with value education.

OBJECTIVES

- » To provide education of the highest standard integrating traditional and innovative practices to promote transparency, compliance and sustainability in governance.
- » Promoting participative and collaborative learning.
- » Offering value added, skill-based courses and add on courses.
- » Providing value-based education by organizing various social and extension activities.
- » Using ICT resources for an effective teaching-learning process.
- » Providing continuous mentoring to all the students.
- » Development of an eco-friendly campus.
- » To inspire the youth from rural agricultural background to join the mainstream of industrial growth and information technology.
- » To equip the students with the skills to explore their own creativity and potential to adapt to the changing global scenario.
- » To inculcate discipline as the greatest value by using CCC Policy, i.e, Commitment, concern and care.
- » To ignite future servants of society with social-mindedness, communal Harmony, cultural integration and firm ethical values.





Fr. Thomas Thoompumkal

Administrator,
Mar Sleeva College of
Arts and Science, Murickassery.

Administrator's Message

The belief that education is a preparation for life and not acquired just to make a living is the edifice on which Mar Sleeva College has been established. To prepare and empower the students for life by imparting holistic education encompassing the intellectual, emotional, social, physical and spiritual facets and attributes is the core essence of our pedagogy and training. Lateral thinking and the ability to process knowledge and information in a critical and analytical manner are very essential in today's competitive world. The skills to be imbibed in order to interpret and apply the knowledge and to provide solutions to complex problems and the ability to make informed decisions is a very essential quality much sought after in the corporate environment. Hence we ensure that these skills are developed by benchmarking our teaching and training to the best global practices and research. The true goal of education is not to be self-serving but to serve and contribute to society with empathy and benevolence. We aspire to make every student in our care to blossom into responsible and thinking individual who would be a life-long learner and also be an agent of transformation and a trust worthy citizen.



Dr. Joshy Varghese

Principal,
Mar Sleeva College of
Arts and Science, Murickassery.

Principal's Message

Greetings from Mar Sleeva College.

I take immense pleasure in welcoming you all to Mar Sleeva College of Arts and Science which is built up on the basis of four-pillar foundation; students, teachers, guardians and college-management. The strength of this partnership is reflected through success story of our students.

The passion of Mar Sleeva College of Arts and Science is to lead the younger generation to quench the needs of the society with the mind for providing service centred researches. A wide range of multi-dimensional activities are organized in the Institution to build self-belief, confidence and decision making and problem-solving skills. Our College actively conducts symposia, seminars and conferences, with focus on research oriented topics.

The assessment system which we follow helps our students to question, to think, to reason and to analyse. The assessment system has also steadily improved students' results in University Semester Examinations and resulted in good students' placements record in renowned organizations.

Mar Sleeva College encourages its students to infuse their academic training with moral values and virtues and commit themselves to make a positive difference in all spheres of their endeavours in order to serve the society.

On behalf of every one of our College, I wish you every success in all your endeavours.

Departments And Programmes Of Study



The Mar Sleeva College offers 8 Undergraduate and 2 Post Graduate programmes. All Undergraduate Programmes of the college follow Choice Based Credit and Semester System (CBCSS) and Post Graduate Programmes follow Credit and Semester System (CSS).

COMMERCE DEPARTMENT

E-mail: commercemarleeva@gmail.com

Department of Commerce established in the year 2012 in response to growing demand for commerce education. It started with two undergraduate courses B.Com Cooperation and B.Com Computer Application. In 2013-2016 period the department were subsequently introduced one undergraduate programme, B.Com Finance & Taxation and one post graduate programme M.Com Finance & Taxation. The academic curriculum of these programmes administered through a pedagogy combining classroom lectures coupled with seminars, workshop and industrial visits. The Department aims at maintaining academic excellence and equipping students with the skills necessary to face the challenges of the business world. The commerce courses place special emphasis on professional and skill development.



» Programmes Offered

1

B.Com Model I Cooperation

60 Seats

Eligibility: Plus Two/ VHSE
for Commerce group
and minimum of 45% marks for
other groups

Job Opportunities

- Chartered Accountancy
- Company Secretaryship
- Cost and Works Accountancy (CWA)
- Law
- Civil Services
- Mass Communication
- Hotel Management
- Financial Services
- Marketing
- Broking
- Company Law Assistant
- Relationship manager
- Assistant Manager/Consultant
- Articled Trainee
- Sales Officer Accounts
- Accounts Assistant
- Tax Assistant
- Accountant
- Budget Analyst
- Financial Analyst
- Chief Finance Officer
- Accounts Executive
- Book Keeper

2

B.Com Model I Finance and Taxation

60 Seats

Eligibility: Plus Two/ VHSE
for Commerce group
and minimum of 45% marks for
other groups

Job Opportunities

- Banks
- Budget Planning
- Business Consultancies
- Educational Institutes
- Foreign Trade
- Industrial Houses
- Inventory Control
- Investment Banking
- Marketing
- Merchant Banking
- Public Accounting Firms
- Working Capital Management
- Policy Planning
- Public Accounting Firms
- Treasury and Forex Department
- Tax Assistants
- Auditors
- Actuaries
- Book Keepers
- Budget Analysts
- Business Consultants Certified Public Accountant
- Chartered Management Accountant
- Chief Financial Officer
- Cost Estimators
- Entrepreneurship/Own Business
- Finance Managers
- Financial Analyst
- Human Resource Managers
- Investment Analysts
- Marketing Managers
- Personal Financial Advisor
- Stockbrokers



3

B.Com Model II Computer Application

60 Seats

Eligibility: Plus Two/ VHSE for Commerce group and minimum of 45% marks for other groups

Job Opportunities

- Computer Operator
- Mobile Application Developer
- CAD Application Support Technician
- Computer Assistant
- Asst. Prof./Associate Prof./ Professor - Computer Applications
- Computer Application Specialist and Accounts Assistant
- Computer Programmer
- Applications Developer - Informatics
- Computer - Laboratory Technician
- Computer Scientist / Member Technical Staff
- Clerk-Cum-Computer Operator
- Accountant
- Banker

Model II Logistics Management (Proposed Course)

Eligibility: Plus Two/VHSE for Commerce group and minimum of 45% marks (Except the marks of Languages) for other groups.

Job Opportunities

- Logistics Co-ordinator
- Supply Chain Co-ordinator
- Logistics Manager
- Transport Manager
- Transport Planner
- Warehouse Manager
- Distribution Manager
- Traffic Operator
- Distribution Services Manager
- Scheduling and Routing Clerk
- Purchase officer
- Administrative assistant
- Sales Manager
- Finance Manager

**4**

M.Com Finance and Taxation

25 Seats

Eligibility: B.Com/BBA Degree

Employment Areas

- Various Corporate Sectors
- Banking Sectors
- Economic Consulting Firms
- Customs Department
- Import/Export Companies
- Indian Civil Services
- Indian Statistical Services
- Indian Economic Services
- Insurance Industry
- Master of Commerce Job Types
- Accounts Assistant
- Corporate Analyst
- Assistant Accountant
- Business Analyst
- Accountant
- Cashier/Teller
- Executive Assistant
- Finance Manager
- Investments Analyst
- Marketing Manager
- Financial Analyst
- Money Manager
- Investment Banker
- Market Analyst
- Securities Analyst
- Operations Manager
- Personal Finance Consultant
- Risk Analyst
- Senior Accountant



DEPARTMENT OF ENGLISH

E-mail: deptofenglishmsc@gmail.com

B A ENGLISH LANGUAGE AND LITERATURE MODEL I

The Department of English is very active and resourceful. It plays considerable role in the curricular and co-curricular activities of the college. The undergraduate programme started in the year 2014. It is a full-fledged department with a team of Seven Assistant Professors who are committed to their vocation of nurturing, shaping and nourishing young minds. The department's contribution to the fame and prestige of the college has been immense. Apart from focusing on the amended academic excellence of the students, department also facilitates students to find and reach pertinent careers in various walks of life. The department provides intensive mentoring to our students both in and beyond the classroom in a wide variety of forums. The department also provides opportunity for undergraduates to acquire knowledge and more practical experience in English, the Global Language.

Job Opportunities

- Writer/Author
- Junior Parliamentary Reporter
- English Content Writer
- English Translator
- Teacher
- English Trainer
- Data Entry Operator
- IELTS Faculty & English Trainer
- Journalist
- Call Centre Executive
- Customer Support Executive
- PROs,
- Content Writer in ad industry
- Scholars, Linguists etc.

B.A. English (Language and Literature)
Model - 1 - 40 Seats

Eligibility: Plus Two/VHSE/
Equivalent Examination



B A ECONOMICS

Model II Foreign Trade

E-mail: marsleevaeconomics2016@gmail.com

The Department of Economics is one of the main constituent departments of Mar Sleeva College. Since its inception, the department has been committed towards promoting academic excellence. The Department has three faculty members, equipped themselves with academic proficiency. The cogency and tractability of our programmes not only prepare students to stake on challenging careers upon graduation, but also to pursue advanced degrees in their area of interests. It also involves instilment of saleable values/skills/disposition on the learners which are desirable by employers and the society at large. As a hub of academic and co-curricular activities, the department has organized numerous talks, seminars, invited lectures, workshops and prestigious academic conferences.

Employed Posts

Various posts in which Economics Graduates are employed

- Data Analyst
- Financial Planner
- Economic Researcher
- Financial Consultant
- Investment Analyst
- Actuary
- Credit Analyst
- Business Reporter
- Stock Broker
- Academia

**B A Economics Model II Foreign Trade
(40 Seats)**

**Eligibility: Plus Two/VHSE/
Equivalent Examination**



Computer Science

E-mail: bcdeptmsc@gmail.com

BCA

The department offers programmes related to information technology, software development and application. As we all know today all of our daily activities are truly related to information technology. So the department ensures students ability to compete with large opportunities around the world. We offer an under graduate programme, Bachelor of Computer Applications. This is to make students capable of facing newer technologies and their job dreams.

B.C.A. (Bachelor of Computer Applications) 30 Seats

Eligibility: Candidates shall be required to have passed the Plus Two/equivalent examination in science stream with Mathematics/Computer Science/Informatics Practices as optional.

BCA Job Types

- Software Publisher
- Finance Manager
- Computer Programmer
- Teacher & lecturer
- Chief Information Officer
- Marketing Manager
- Business Consultant
- Computer Scientist
- Database Administrator
- Computer Systems Analyst
- Independent Consultant
- Computer Support Service Specialist
- Information Systems Manager
- Systems Administrator
- Computer Presentation Specialist
- Software Developer

BBA

E-mail: iqacmarsleevabba@gmail.com

The Department of Business Administration was established in the year 2012. Department of Business administration has a strong, active and growing interface with Business and Industries, with experts from a range of leading companies delivering regular guest lectures, and serving as members of various advisory boards. The program uses an optimal blend of classroom instruction, self-study, assignments, case discussions and analyses, leadership and soft skill labs, industrial training, project work, seminar and internal tests. The Management Association MASMA (Mar Sleevea Management Association) that brings out the inherent talent of the students. The activities of the Association include marketing talent programs, seminars of industrial expert and placement workshop.

B.B.A (Bachelor of Business Administration) 50 Seats

**Eligibility: Plus Two/VHSE/
Equivalent Examination**

Some of the esteemed job profiles you can attain after a successful completion of BBA are:

- Finance Manager
- Business Administration Researcher
- Human Resource Manager
- Research and Development Manager
- Business Consultant
- Information Systems Manager
- Marketing Manager

Some of the polished areas where a BBA graduate can look for employment are:

- Banks
- Marketing Organizations
- Educational Institutes
- Business Consultancies
- Multinational Companies
- Financial Organizations
- Export Companies

Options for Higher Studies

- General MBA.
- CRISIL Certified Analyst Program (CCAP)
- Executive Program in Applied Finance.
- Hospitality and Tourism Management.
- International Post Graduate Diploma in Risk Management.
- Masters in Financial Management (MFM)
- Masters in Management Studies (MMS)



B.Sc Geology

Model I (Seat 40)

E-mail: marsleevageologydept@gmail.com

Geology is an earth science concerned with the solid Earth, the rocks of which it is composed, and the processes by which they change over time. Geology can also include the study of the solid features of any terrestrial planet or natural satellite such as Mars or the Moon. Significant courses are offered by the department of Geology. It is also responsible for the training of students to attain Graduate degrees in all the facets of earth sciences. The department has different rock specimens and fossils from different countries.

Eligibility: Candidates shall be required to have passed the Plus Two/equivalent examination with any two of the following subjects: Physics, Chemistry, Mathematics, Biology and Geology.



Job opportunities in Geology

Many Geology graduates take professions directly related to their degree. Several private companies and Government enterprises that are directly involved in activities like mineral exploration, mineral mining, mineral production, mineral extraction, oil and natural gas exploration, oil and natural gas extraction etc. hire the graduates for the exploration and production, water supply, environmental engineering, and geological surveying.

- Teaching
- Content Writing (Geology)
- Research Labs
- Oil Companies
- Geological Survey of India
- GSPC
- ONGC SAIL Coal India
- Gujarat Mineral Development Corporation
- Government Operated Quarries
- Bharat Petroleum Corporation Limited
- National Mineral Development Corporation
- Odisha Mining Corporation
- Rajasthan State Mines and Minerals
- Tamil Nadu Minerals Limited
- ISRO
- Mineral Exploration Ltd.
- Indian Bureau of Mines
- Central Ground water Board
- Coal India
- Hindustan Zinc Ltd.
- Manganese Ore India Limited
- Institute of Himalayan Geology
- National Geophysical Research Institute
- National Institute of Oceanography
- Oil and Natural Gas Corporation (ONGC)
- Oil India Limited
- Physical Research Laboratory
- Reliance Industries Limited
- Asst. Soil Scientist
- Technical Analyst
- Geologist



MSW

(30 Seats)

E-mail: [m20marsleeva@gmail.com](mailto:mw20marsleeva@gmail.com)

The Department of Social Work offering Master of Social Work (MSW) program was started in the academic year 2020- 2021. The Department of Social Work is actively involved in providing evidence-based, quality oriented social work education through most advanced and emerging domains of practice, research and field interventions. It has also engaged itself in strengthening social work practice, research and field projects. The Department offers two-year full time postgraduate course in Social Work (MSW) which is affiliated to Mahatma Gandhi University, Kottayam, Kerala. The students can choose Rural & Urban Community Development, Medical & Psychiatric Social Work or Family & Child Welfare as elective courses.

MSW Eligibility:

Graduation with not less than CGPA of 1.8 out of 4 in the Core Group (Core + Open + Complementary)

Job Opportunities

- Project Coordinator
- Professor/Lecturer
- Program Coordinator
- Junior Research Fellow
- District Consultant
- Documentation and Communication Officer
- Humanitarian Values and PMER Officer
- Senior Manager - Human Resources
- Sub-Regional Training Coordinator
- Psychiatric setting
- Research Assistants
- Project Fellow
- General Manager
- Trainee
- Assistants
- Counsellor
- Field Investigator

Our Best Practices

ORGANIC FARMING CLUB



With the aim of promoting healthy organic farming practices among faculties, community people and students of our institution we reinforce Bio-farming methods in and around college premises by identifying and encouraging best practices in the neighborhood. A Cash award Rs. 10,000 instituted by the College in loving memory of Mar Mathew Anikuzhikattil, Founder Patron, will be awarded to the Best Student Organic Farmer and Rs. 10,000 instituted by Dr. Joshy Varghese will be awarded for Best Fish / Bee Farming.

Value Education and Personality Development

Students have the opportunity to attend Value Education classes from 12.30 am to 1.00 pm on Wednesdays. A life based on values is a great asset of a person in modern society where corrosion of values has become a common phenomenon. Hence, the students are directed to attend value Education classes with zeal and enthusiasm.

Awards are given to toppers of each class after the annual Value Education examination.

Discussion papers are given to class teachers for facilitating the class.



Co-curricular Activities

For the wholistic development of the students, curriculum-based classroom teaching is supplemented with co-curricular activities. Mar Sleeva College conducts activities facilitating the development of various domains of mind and personality such as intellectual, emotional, social, moral, and aesthetic development. Creativity, enthusiasm, and energetic and positive thinking are some of the facets of personality development and the outcomes of extracurricular activities

Debates and Discussion

As a student and also later in life every person gets into debates and discussions. These are important means to exchange ideas. Debates help to improve knowledge and reasoning skills. Debates and discussions at Mar Sleeva College help students acquire essential critical-thinking and presentation skills. They acquire better poise, speech delivery, and public speaking skills, improve listening, note-taking skills and increase self-confidence and enhance teamwork skills and collaboration.

Seminars and Webinars

Departments conduct various seminars and webinars to provide students with intensive training and better exposure to topics in the curriculum. Students are expected to participate regularly in college-level seminars, including giving presentations and participating in discussions. A good number of national and international seminars, workshops and webinars have been organized under the auspices of various departments throughout the academic year.

Peer Teaching

Students learn a great deal by explaining their ideas to others and by participating in activities in which they can learn from their peers. They develop skills in organizing and planning learning activities, working collaboratively with others, giving and receiving feedback and evaluating their own learning. Mar Sleeva College promotes peer-assisted learning. Students are required to engage peer teaching sessions.

Remedial teaching and Mentoring

The objective of remedial teaching is to give additional help to pupils who, for one reason or another, have fallen behind the rest of the class. The purpose of remedial teaching involves individualized teaching of students who are experiencing difficulties in specific

subject areas. Mar Sleeva College has special scheme to ensure remedial teaching for slow learners. Each student is personally known to our teachers. Mentoring and tutorial system in Mar Sleeva College aims at addressing and study related problems of students and enabling them better resolve issues in life.

Service Entry Coaching

Our college has an active service entry coaching to train and foster student participation in competitive examination including PSC, UPSC and IBPS. We ensure both online and offline classes covering various topics under the guidance of trained professionals across the country. Through this consistent effort we ensure excellence and exceptional performance in various examinations and competitions. We provide online Civil Service Coaching in collaboration with Ductus Academy Kottayam and ensure a 100% of Scholarship SC/ST Students.

Basics of Computing

It's important for every student to know fundamentals of computers. Knowledge about the fundamentals of computer science, internet, programming, web-pages, etc. help them to build career successfully. We ensure that our students are trained with the basics of computer and information technology along with the approved curriculum.

Placement Assistance

The Placement Cell plays a crucial role in locating job opportunities for Under Graduates and Post Graduates passing out from the

college by keeping in touch with reputed firms and industrial establishments. The Placement Cell operates round the year to facilitate contacts between companies and graduates. Placement Cell gives students the opportunity to gain skills specific to their subject or industry of choice as well as the employability skills required for real-life work. It also increases their knowledge of an industry or sector, allowing them to make better informed decisions about future career choices. Mar Sleeva College has a vibrant placement cell functioning under a placement officer. The Cell conducts various programmes with a view to molding students capable to meet the industry expectations. We conduct interviews/ GDs / On-line tests and facilitate every student to define his/her career objective through career counselling. Last year we have succeeded in securing more than 100 placements in reputed firms.

Diplomas and Add Ons

Add-on courses or certificate courses help students learn additional subjects apart from their main course. Over the years, their importance has increased because of various reasons and Mar Sleeva College now offers add-on courses and certificate courses on different areas. The aim is to provide additional learner centric graded skill oriented technical training, with the primary objective of improving the employability skills of students.



Extra-Curricular Activities

Extracurricular activities provide a place for students to come together, discuss pertinent ideas and issues, and accomplish common goals. Within this community, where students feel comfortable with one another, learning and development are enhanced and student retention is positively impacted. A wide and diversified range of extracurricular activities are organized on the campus to meet diversified interests of the students



1 >> NCC

The National Cadet Corps (NCC) gives opportunities for military training and social service to students without imposing on them any obligation for active military service.

The NCC aims :

1 To develop qualities of character, courage, comradeship, discipline, fitness, leadership, secular outlook, spirit of adventure and sportsmanship and the ideals of selfless service among the youth to make them useful citizens.

2 To create a human resource of organised, trained and motivated youth to provide leadership in all walks of life including the Armed Forces and to be always available to the service of the nation.

3 To build a reserve of potential officers so that the defence service of the country can expand in a national emergency. It is obligatory on the part of the cadets to attend weekly parades, annual camp, and three years of membership in NCC. Cadets who wish to obtain B & C certificates will have additional parades. Cadets obtaining Certificate C and a university degree are eligible to appear before the Service Selection Board for 92 direct commission in the army, navy and air force without appearing for the UPSC examination. They are eligible for weightage of marks at the time of admission for higher studies under the university.

2 NATIONAL SERVICE SCHEME (NSS)

The first NSS unit started its functioning in 2012. Its aim is to educate the students through community service and enrich their personality and deepen their understanding of the social environment in which they live. The more specific objectives of the NSS are to arouse the student's social awareness, to provide them with opportunities to work with the public for community development. Although admission to the scheme is purely voluntary, once a student opts for it, it will be obligatory for him/her to complete the minimum requirements. The NSS volunteers are expected to work for 120 hours a year. So they should be prepared to utilize their holidays and vacations for social service. The NSS volunteers who complete the minimum requirements for two consecutive years will be given a certificate by the University which makes them eligible to get weightage of marks at the time of admission to any course of study.

3 SPORTS AND GAMES

Physical Education is part of the General Education programme. The college offers facilities to students who are keen on developing their potentialities in sports and games and thereby, developing the qualities of sportsmanship, team spirit and physique. All students of the college are expected to take part in Sports and Games and other physical education activities. The University will award grace marks to those who distinguish themselves in sports and games. A number of scholarships are awarded to students on the basis of their performances in sports and games.



4 College Union

The College Union is organized with the following objectives

- a. To train the students of the college in parliamentary democracy so that they may be responsible future citizens of India, aware of their duties, responsibilities and rights.
- b. To promote opportunities for the development of character, leadership, efficiency and spirit of service among students.
- c. To organize cultural programs, quizzes, debates, seminars, work squads, touring parties etc. so that the students may acquire knowledge on current topics and develop deep thinking about them.
- d. To encourage extracurricular activities like Youth Festival, Sports Meet etc. that are conducive to the above objectives.

The election to the College Union will be conducted on the parliamentary model as per para 6.2.4 of the J.M. Lyngdoh Commission Report and order passed by the Supreme Court of India in SLP No. 24295/2004 and the High Court of Kerala. The college union will have a students' general council and an executive. All students are members of the students' general council. In order to conduct election to the executive council an electoral council consisting of two elected representative from each class will be formed. The electoral council will elect the executive committee consisting of the following office bearers: the Chairman, Vice Chairman, General Secretary, University Union Councillors, Magazine Editor and the Arts Club Secretary. One member representing the students of each degree and P.G. classes elected by and from among the student representatives of the respective years in the electoral council will also represent in the executive council. The head of the Dept. of Malayalam and English will function as assistant editors for the respective sections of the college magazine. The candidates contesting to the electoral council should possess a minimum of 75% attendance in the previous year (except in the case of first year students) and should have passed all the examinations held so far. Those who were granted condonation of attendance in the previous year are not eligible to contest in the election. Similarly, anyone against whom disciplinary action of any kind has been taken (inside or outside the campus, civil or criminal) ipso facto stands debarred from contesting elections to electoral council. Students are forbidden to contest in the Union election on the label of student organizations.

Various departmental associations based on the students' optional subjects are also functioning under the college union. The office bearers of these associations will be elected by the members under the supervision of the Department Heads.

The Principal is the ex-officio Treasurer and Patron of the College Union. Expenses for the activities of the college union requires prior sanction of the Principal and the college union advisor.

5 Grievance Redressal Mechanism

A grievance redressal mechanism operates in the college in order to settle the grievances of the students. It is a three tier system which functions in the following order.

Tier 1 - Class Teacher

Tier 2 - Head of the Department

Tier 3 - Principal/ Principal in consultation with the college council.

Any matter of complaint/ act of indiscipline of student, shall be first submitted to the class concerned teacher and if the complainant is denied justice he/she shall approach the HOD. If justice is denied there as well, the matter will be settled by the Principal.

Any student/staff can register/submit complaints/ suggestions/ feedback at any time by online through our website: www.marsleeva.in

6 Anti-Ragging Cell

Anti-ragging Cell of our college is established as per UGC regulations on curbing the menace of ragging in Higher Educational Institutions. Through this organised effort our institution ensures a rigid and transparent mechanism in promoting ragging free campus and also in reporting any instances which comes under the purview of ragging.

7 Aksharathal (Malayalam Club)

Malayalam club of our institution strives to improve the language proficiency, creative writing, reading habit and literary aptitude among students through regular co-curricular engagements. Aksharathal is our unique platform to integrate all the literary works under single roof.

8 Anti-Drug Cell

Anti-Drug cell of institution works with the objective of creating a drug free campus through constant student engagement programs including awareness promotion on the ill effects of drug abuse, and vigilant squad to monitor and resist instance the drug usage in campus. Through this effort we ensure safe and healthy learning environment in our campus with minimal risk of substance misuse.

9

Arts Club

Our institution strives to bring out the artistic and creative skills among our students through regular opportunities to exhibit their talents. Arts club of our college organises various programs including Annual Arts Fest as a platform to develop and demonstrate skills in critical and analytical thinking through effective speaking, writing and performing on topics in the fine arts.

10

Radio Club

Radio club of our institution works with the novel idea of popularizing the concept of campus radio by integrating entertainment, information and creative thinking under single roof. These campus radio events are led by our own students and thus it refines the innate presentation skill among the students on a regular basis. Students remark campus radio as the most preferred creative zone to inculcate leisure and learning

11

Career Guidance and Placement Cell

The cell is guided by a faculty and committee of faculty members. It is supported by the personnel for student services as well as by IQAC. It organises orientation for career paths, prepares student profiles, conducts campus selection avenues as well as preparation for interviews and GDs bringing experts in various fields. The unit for Civil Service Training also comes under its ambit. The cell makes arrangements with various organisations or experts to have Civil Service preparations for the students on the campus.

12

Catholic Student Movement (CSM)

Catholic Students Movement or Jesus Youth is an association of Catholic students. The C.S.M. aims at fostering Christian values by word and example. All students who are desirous of developing leadership qualities and who are interested in rendering service to the less fortunate in genuine Christian Spirit can take up membership in this organisation.

13

Dance Club

We have an active union of young dynamic dancers to encourage and motivate students to sustain and maintain their passion towards dance. Through this club we could help students to learn and exhibit their skill in wide varieties of dance forms ranging from classical to western and contemporary styles.

14

ED Club

Our institution is particularly concerned about creating new entrepreneurs by facilitating better growth opportunities through constant student support programs including webinars, skill training, and workshops led by eminent entrepreneurs from various fields of excellence. ED club plays a key role in shaping the carrier goals of budding entrepreneurs of our institution.

15

Film Club

With the aim of promoting students interest in movies and fiction, film club of our institution organises constant student engagement programs including film review competition, film shows and short film by our students etc. Film club makes sure that all socially significant movies are adequately exhibited and critically analysed within the campus.

16

Legal Literacy Club

Legal literacy club of our college is an innovative initiative to safeguard our young generation from potential social issues by increasing their awareness about the legal provisions and procedure to receive help from various legal entities. Under the guidance of our legal literacy club we could mould a bunch of capable youth through regular legal awareness headed by legal officers and other dignitaries.

17

Mar Sleeva Care Club

Mar Sleeva Care Club is our unique outreach program, which combines charity and social work to various marginalised sectors through continuous community based interventions. Through this initiative we are committed to contributing for social good through voluntary services rendered by both students as well as professionals. Mar Sleeva Care Club is synonyms to reaching out to people in need of help.

18

Music Club

The Music Club of our college strives to enhance the innate musical skills among our students by ensuring adequate opportunities to demonstrate their talents through numerous onstage and offstage events. The club aims to facilitate the exchange of musical ideas, develop an appreciation for music and boost up musical development. The Music Club encourages talents in music- instrumental as well as vocal. All interested students with a musical bend of mind are welcomed to join as members.

19

Nature Club

The Nature club conducts a number of programmes to promote love for nature among the students and make them conscious of the various ways in which they can work effectively to preserve the eco-system. The programmes include Nature Camps, Environment education, mountaineering etc.

20

Oratory and Debate Club

Oratory and debate club of our institution tries to inculcate public speaking skills to equip students to present themselves. This club provides wide range of opportunities for student to come together, to discuss various topics and come up with statements and suggestions on various social issues.

21

Parent-Teacher Association

There is an actively functioning PTA in the college. The PTA assures the participation and co-operation of the parents and teachers in the all round development of the students of this college.

22

Quiz Club

Quiz club of our college works to develop the intellectual capacity of our students and create a healthy competitive spirit in them. The Quiz Club organizes quiz sessions regularly. The activities of the club will surely promote the competitive skill and the general awareness of the students and will step up the information level of students.

23

Red Ribbon Club

It has a wide membership comprising students and teachers. Those belonging to different blood groups are categorized and kept in reserve to meet emergency situations. Red ribbon cell of our college promotes mutual help by blood donation and awareness generation and campaigns.

24

Research Journal

Our Research journal is a creative approach to encourage students and faculties to come up with genuine research works from various streams according to their expertise and preference. Mar Sleeva Research Journal act as a research respiratory encompassing systematic research works in science, Humanities and Social Sciences.

25

Students Counselling

The college appoints the service of trained counsellor for helping the students. Counselling is aimed at the health and growth of the person. Counselling helps the student to become aware of his/her real problem; to own his/her problems; to know the cause of the thoughts behind negative feelings; to make decisions that will be conducive to one's growth; and to use one's psychic energy positively. Students who need counselling may avail themselves of the opportunity. Confidentiality is ensured in all matters. The centre is engaged in making students understand the need and importance of healthy interpersonal relationships and prepare them to help themselves in times of crisis, by giving them tips to face various crisis of life through seminars, group discussions and provide personal guidance to the youth. The centre currently avails the service of a professional counsellor besides that of the regular teaching staff of the college.

26

Tourism Club

In tune with the initiative of the Tourism Department of Kerala to educate the students on the cultural richness and to appreciate the natural beauty of Kerala as well as to give them the opportunity to experience the delights of travel, the college has initiated a club known as the Tourism club. The Tourism Club of the college was formed in 2012. The Club organizes trekking, seminars, quiz, identification of tourist spots etc. The Department organizes tourism camps and study tours within and outside the state for selected members of the Club.

27

Women's Cell

Following the Government of India's initiatives to empower the women of the country, the college has established a cell known as the Women's Cell. The women's cell of our college started functioning in 2012. It was technically assisted by the All India Association for Christian Higher Education (AIACHE). The objective of the Women's cell is the overall development of the women students in the college through conscientisation of their responsibility in building the society; cultivating in them a deeper interest in the cultural heritage of our country; bringing out the best in them by providing opportunities in the form of discussions, seminars, symposia, exposure programmes, and taking up projects in related issues as well as developing leadership qualities in them. Membership to Women's Cell is open to all the women students of the college.

28

Women's Grievance Redressal Cell(WGRC)

The cell has been initiated with the main objective of creating an effective organizational structure for improving status of women in the institution. The committee will maintain communication with and advise the institutions. Administration to planning and monitoring progress for women personnel and lady students.

29

SC/ST Minority Cell/Scholarship

Minority cell of our institution is keen to provide services to the educational and cultural needs of the Minority community along with other caste, creed and Nationality. The Minority Cell basically helps minority students including Christian, Muslim, Jain, Buddhists etc. for their academic development and acts as link between minority students and authority concerned with their welfare.

30

Service Entry Coaching

Our college has an active service entry coaching to train and foster student participation in competitive examination including PSC, UPSC and IBPS. We ensure both online and offline classes covering various topics under the guidance of trained professionals across the country. Through this consistent effort we ensure excellence and exceptional performance in various examinations and competitions. We provide online Civil Service Coaching in collaboration Ductus Academy Kottayam and ensure a 100% of Scholarship SC/ST Students.

31

Sports Club

The Sports club of our college organizes Inter-collegiate Sports events to provide leadership and recreation opportunities to the students and faculty in order to enhance their knowledge and skill in a specific sport of interest while at the same time retaining social, cognitive and physical experiences. Games and athletic organised by our sports club are notable in terms of student participation and team work.

32

Youth Parliamentary Forum

The Youth Parliament Programme of our institution was introduced to enable the students to acquaint with the functioning of our Parliamentary institutions and stimulate them to reflect critically on national issues. Our students comes together, discuss and comment on various socio political economic issues under the banner of our youth parliament.

33

Blood Donation Cell

Blood donation cell of our college works for the promotion of blood donation through the collective effort of students and teachers. With this initiative we could conduct various programs and campaigns for increasing youth awareness and involvement in blood donation and allied services.



SUPPORT SERVICES AND STUDENT AMENITIES

Chapel ◀ ▶ Free Wi-Fi Campus

There is a beautiful chapel on the campus where Holy Mass is celebrated every first Friday for CSM students. Besides prayer meetings, the chapel offers opportunity to have communion with God and to seek consolation in times of distress through personal prayer.

Mar Sleeva Computer Academy ◀

The college has a well-equipped computer centre with high speed broad band connectivity. It offers short term courses to staff, students and also to the outsiders. Project support is also provided here.

Photocopying centre ◀

Photocopying facility at reduced rate just enough to support the operational costs is available for both staff and students at the photo copying centre.

Hostel and Lodging ◀

Hostel facilities are available to women students at the Pavanatma Ladies hostel, run by the Pavanatma College Murickassery and also at the St. Martha's Hostel. For men students lodging facilities are available in the adjacent.

MSC Mediaflix ◀

MSC Mediaflix is an innovative platform established in 2021. The basic objectives of the club are to develop professional skills in different fields of Video production, Video editing, Poster Making, Brochure Designing etc. It aims to create a platform for students to enhance their extracurricular activities and to equip individuals to become relevant for future opportunities.

Sports & Games Facilities ◀

The sports facilities of the college include a 400-mtr 6 lane track & field, a flood-lit basketball court, a volley ball court, a shuttle badminton court, a football field and a cricket pitch.

College Store ◀

A store with Texts, Note books and other stationery articles functions well in the campus.

Accessing the Internet for learning purposes is encouraged and is often a part of the exercises and assignments given to the students. The college offers internet access to the students at PG class rooms as well as at the college library. All the faculty members and the office are provided with internet access. The college office, Departments, Library, Computer lab centre and Conference Hall are linked through wired and Wi-Fi connections. This facilitates digital learning, online classes, interactive sessions, etc. All students are given internet access to their laptops.

Water Purifier

Water Purifier is set in several corners of the college providing purified drinking water facility.

College Bus Facilities

To facilitate the commutation of students, the college buses ply between Kattappana, Nedumkandom, Mariyapuram, Cheruthony, Venmony, Adimaly and various other parts of Idukki District with less public transport connectivity.

College Canteen

The college has canteen (DIET) run by private person under the control of college management providing food and refreshments for students and staff at moderate rates. The canteen is open from 8.30 am to 6.00 pm.

Language Lab

A facility to fine tune the speech skills of students and staff, Presentation, Group Discussion etc. are recorded live and replayed for correction and comparison using advanced technology. The lab is attached to the Mar Sleeva IT Centre.

College Library

The general library of the college is a fully automated computerized resource centre with a collection of over 5,000 books and subscribes to 10 journals and magazines. The library has a spacious reference section with a seating capacity of around 70. The library purchases 5 different newspapers. The library is also equipped with advanced facilities such as RFID entry and CCTV monitoring OPAC facility. Individual access to the National Digital Library (N-List) also available to all.

SCHOLARSHIPS AND Awards



I. Post-Matric Scholarship

This scholarship is awarded to the meritorious students from economically weaker sections of the minority communities, who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents/guardian from all sources does not exceed Rs. 5 lakh.

II. Mar Sleeva Scholarships for Students from financially weaker families

Conditions for Scholarship

- * Scholarships are awarded on the basis of the marks obtained in qualifying examinations.
- * The financial status, income certificate and letters of recommendation from Parish Priest and Panchayath ward members will be considered as a valid criterion for sanctioning freeships and scholarships to students.
- * The sickness of parents, single parenting etc. may be considered as emergency situation to give fee concession to students.
- * Any disciplinary action or punishment could be a valid reason for the denial of Scholarship.
- * 60% of Marks is mandatory for the eligibility of Scholarship.

III. Mar Mathew Anikuzhikattil Memorial Award for best student organic farmer. (Rs. 10,000)

IV. Marsleeva Merit Awards Institued by Dr. Joshy Varghese (Principal)

1. Best Teacher Award (Rs. 10,000)
2. Awards to University Rank Holders
 - a) Ist Rank - Rs. 15,000
 - b) IInd Rank - Rs. 10,000
 - c) IIIrd Rank - Rs. 5,000
 - d) IVth Rank - Rs. 4500
 - e) Vth Rank - Rs. 4250
 - f) VIth Rank - Rs. 4000
 - g) VIIth Rank - Rs. 3750
 - h) VIIIth Rank - Rs. 3500
 - i) IXth Rank - Rs. 3250
 - j) Xth Rank - Rs. 3000
3. Award for Fish and Bee Farming (For both teachers and students, 5000X2 = 10,000)
4. Best Student Award (Rs. 5,000)
5. Talent Award (Rs. 10X1000 = 10,000)

ACADEMIC COLLABORATIONS INITIATIVE

Mar Sleeva College of Arts and Science, Murickassery has signed a Memorandum of Understanding (MOU) with the following institutions here under the "Mar Sleeva College's Academic Collaborations" initiative.

- ▶ St. Joseph College Moolamattam
- ▶ Highrange Development Society, Mariyapuram
- ▶ Nirmala College Muvattupuzha
- ▶ Highland Tea Factory, Calvary Mount
- ▶ St. Thomas College, Palai
- ▶ Ductus Academy, Kottayam (Civil Service Coaching)
- ▶ Newman College, Thodupuzha
- ▶ Deva Matha College, Kuruvilangad
- ▶ St. Alphonsa College Thiruvampady
- ▶ C-DIT (Computer Courses)

Mahatma Gandhi University Rank Holders



ALANA BENNY
B.Sc Geology 2015-18
First Rank



SREYA LAKSHMI
B.Sc Geology 2015-18
4th Rank



MARIYA JAMES
B.Sc Geology 2015-18
9 Th Rank



Bro. SIBIN THOMAS
B A Economics 2018-21
1st Rank



ANN FLAVIA
B.Sc Geology 2016-19
6th Rank



RIYA MARIAM RAJU
B.Sc Geology 2017-20
10th Rank



ANJALY P ASOKAN
B A Economics 2018-21
4th Rank



HARIPRIYA VENUGOPAL
B.Sc Geology 2018-21
5th rank



JUSTIN SABU
B A Economics 2018-21
7th Rank



APARNA P R
B.Sc Statistics 2018-21
10th Rank



ASHNA BASHEER
B.Sc Statistics 2018-21
8th Rank



DINNY MARIYA GEORGE
M.Sc Geology 2019-21
6th Rank



MERIN LUKOSE
M.Sc Geology 2019-21
8th Rank

Our Recruiters



Awards and Achievement

Withing the short span of time from its inception, Mar Sleeva College has secured position at the frontiers with flying colours in both academic and non-academic fields. Our students continue to secure best results at the university level and score university ranks in each academic year.

Last year our students secured **six university ranks including first four**. There is always an array of A+ and A grade holders and this academic achievement makes Mar Sleeva College unique in the hearts of the students and the public alike.

Apart from the academics, our students show their best performances in intercollegiate and university level fests and other competitive events. In sports and games, our students bagged remarkable achievements at the university level.

The college has a vibrant IQAC cell that regularly evaluates the performance in all aspects and preparing the college ready for accreditation by NAAC.





How to Apply at Mar Sleeva College?

Our merit admissions are done as per the CAP admission proceedings of Mahatma Gandhi University, Kottayam. Please follow the steps mentioned below to apply for undergraduate and post graduate programmes in the Management quota.

Step 1. Get the Application form from the College office. Candidates can also log on to www.marsleeva.in and apply online.

Step 2. Fill up legibly and completely and if online fill the fields carefully.

Step 3. Submit at the college office or online on or before the last date of submission declared by the university.

Enclosures with the Application

1. Copy of SSLC Certificate
2. Copy of Plus Two/Degree Certificate, and Mark List or Equivalent Certificate

Documents to be Submitted at the Time of Admission

For UG Admission:

1. SSLC Book, Plus Two Mark List, Transfer Certificate, Conduct Certificate in original and Passport size photos (4)
2. Equivalency Certificate (Applicable only to the students of other boards/ institutions/ Governments except CBSE, CISCE)

For PG Admission:


1. SSLC Book, Plus Two Mark List, and Degree mark list, Degree certificate/ provisional certificate, Transfer Certificate, Conduct Certificate and Passport size photos (4)
2. Migration Certificate (Applicable only to the students of other Universities)
3. Candidates who have passed Degree examination with Double or Triple main subject +or candidates who have passed the Degree Examination in Vocational or Specialized Programmes are also eligible for admission. However, they have to submit copy of the Equivalency/Eligibility Certificate from Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the relevant P.G. Degree Course(s) as applicable, at the time of admission. This provision is not applicable in the case of those applicants who have passed their qualifying examination from MG University.






MAR SLEEVA

COLLEGE OF ARTS & SCIENCE

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94 96 30 27 78

 www.marleeva.in
marleevacollege@gmail.com

 Murickassery, Rajamudy P.O.